

Greater Atlanta Speech and Language Clinics

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Working Together for a Greater Tomorrow

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Clinic DROP OFF & PICK UP Procedures

- All in-clinic patients will be required to sign Informed Consent prior to the first session back – please email ahead of time to the front office (greateratlantaspeech@gmail.com) or give to your therapist.
- The **waiting room will remain closed** and curbside service will resume.
 - Please text your therapist OR 678-439-5829 to check in.
 - Remain in or by your car until your therapist comes outside. **DO NOT** wait at the door to the clinic.
 - Please walk your child to the front door to meet your therapist outside. Once inside, your child's temperature will be taken via touchless laser thermometer as they enter the building and your child will be taken to wash their hands immediately. For very young children, one parent will be permitted to attend session with the child. Parent will be required to wear a mask, have temperature taken, and wash hands upon entering.
 - You will pick your child up at the side door **on time** to allow for cleaning of room and materials for the next patient.
 - Conferences with parents will be conducted via email or phone as the therapists will need the time after the session to clean the therapy areas for the next patient. **DO NOT** congregate by the side door. Please keep your distance from the door or other waiting parents.
- **Parents of new evaluations**
 - Only one parent will be able to join the child for the evaluation session inside. Adults must wear a mask inside the building and follow protocol listed above.
 - Text 678-439-5829 to check in. Please remain in or near your car until the front desk alerts you to enter
 - Please bring completed forms inside
- If your child will wear a mask, please have them do so; however, it is not required.
- **Payments** – if you have a credit card on file, we will charge that following each session. If you do not have a card on file, you may call the front desk to make a payment during or after each session.

In-Clinic Procedures

- All therapists, staff, and adult patients/parents in the building will be required to wear masks at all times
- All therapists will wash their hands between patients and throughout the day
- All therapy tables and chairs as well as used materials will be cleaned following each session.
- Sessions may begin 3-4 minutes late to allow for all procedures to be completed. Please be patient with us.
- The main gym will be for OT/PT use ONLY. Only two patients and two therapists may be in there at a time to allow for at least 6 feet in between.
- No congregating in common areas such as lunch room, waiting room, front office, hallways, outside of exterior doors